

WESTFIR CITY COUNCIL MEETING MINUTES

Monday January 8, 2018

Westfir City Hall 5:30PM

MINUTES

CALL TO ORDER:

Mayor Matt Meske called the meeting to order at 5:30pm. Councilors D'Lynn Williams, Thalia Lerin, Dawn Hendrix and Robert Woodson were present. All stood and recited the Pledge of Allegiance.

MAYOR'S MINUTE:

Mayor Matt Meske conveyed his hopes that everyone enjoyed the holidays and that we are having a good start to 2018.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments.

COUNCILOR COMMENTS ON AGENDA ITEMS:

There were no Councilor comments.

CITIZEN COMPLAINT:

Mayor Matt Meske asked to move this item up in the agenda. Resident Rudy Enriquez presented his letter to Council regarding a complaint about his neighbor, Robert Woodson's dog. Mayor Matt Meske asked for a response and Councilor Robert Woodson replied that he would address the citation in court the next day. Mayor Matt Meske explained that the citation was separate from the complaint filed with the City and it was the responsibility of Council to ensure the safety and security of its citizens. There were suggestions from both Councilors and audience members regarding solutions to the problem including a fence, training, and re-homing the dog. Councilor Robert Woodson said he would consider the suggestions and make a decision by the end of the week.

VARIANCE APPLICATION:

Mayor Matt Meske asked that this item also be moved up in the agenda. Deb Dew presented her application for two variances for a new home that she would like to build on a property she is interested in buying. She would like to encroach on the setbacks and have permission to build a modular home without the required garage or carport. Council reviewed and discussed her site plan. Mayor Matt Meske emphasized that if the variance was granted, it would only apply to her, not the current owner or anyone else who may purchase the property. Councilor D'Lynn Williams motioned to approve the variances. Councilor Dawn Hendrix seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

RESOLUTION 463:

The resolution to accept grant money from The Reser Family Foundation and allocate it for the purchase and installation of a play structure at the Portal was reviewed by Council. Councilor D'Lynn Williams motioned to approve Resolution 463. Councilor Dawn Hendrix seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

LCOG IGA:

The IGA for legal services from LCOG during contract negotiations between Westfir and Emerald Broadband was reviewed by Council. Councilor Thalia Lerin motioned to approve the IGA. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

CONDUIT LEASE AGREEMENT:

There was nothing to present so the contract was tabled for a later meeting.

CITIZEN SURVEY:

The survey was reviewed by Council and it was agreed that some minor clarifications were necessary before sending it out to residents with the next water billing. Council delegated Mayor Matt Meske to go door to door in Westridge with the survey to gauge the interest of residents.

APPROVE MINUTES:

Councilor D'Lynn Williams motioned to approve the minutes from December 4, 2017. Councilor Thalia Lerin seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

WATER/SEWER REPORT:

Jackson Stone presented the water and sewer report and all systems are running normally. He stated that he had to purchase a new battery for the generator at the sewer plant. Mayor Matt Meske asked if Jack had worked with the appraiser when he was here. He said he had and reviewed the numbers with him as well. Jack announced that he was celebrating his thirtieth year working for the City of Westfir.

FIRE/POLICE REPORT:

The police report was reviewed and there was no comment. Fire Chief Mike Hansen presented the fire report and said that there were 20% more calls in 2017 than in 2016. He went into detail of the fire-med membership, its benefits and drawbacks.

CITY RECORDER REPORT:

Melody Cornelius presented the report. She mentioned that she wanted to have City Hall rekeyed since it had been at least three years since the last time and Council agreed. She presented information about the play structure for the Portal and asked if Council had any questions or comments. There was some concern that there would not be enough money to cover all the expenses. Melody confirmed that with the help of volunteer groups, donations from local companies, and allocated highway funds, there would be enough to complete the project. Councilor D'Lynn Williams asked if CIS had been contacted to ensure proper insurance coverage and Melody responded that she hadn't yet. Melody presented the mapping of City Hall by Poage Engineering and there was some concern that it didn't include driveways, parking lot, or proximity of the building to the property lines. She said she would contact them about adding more detail.

CITY FINANCIAL REPORT:

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, quarterly profit and loss, quarterly water bill adjustments, and expenditure sheet. Councilor Dawn Hendrix motioned to approve expenditures in the amount of \$53,322.00. Councilor Thalia Lerin seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

CITIZENS CONCERNS NOT ON AGENDA:

There were no citizen comments.

COUNCILOR CONCERNS NOT ON AGENDA:

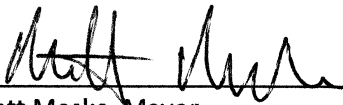
Councilor Dawn Hendrix asked if the City had been contacted by Randy Dreiling about MBO and Melody confirmed, regarding two events over the summer. There was some discussion about procedure this year with the application process since there have been issues in the past with meeting required deadlines. Council agreed to maintain a strict schedule of when documents were to be submitted since this is his third year running the event in Westfir.

ADJOURN MEETING:

Councilor D'Lynn Williams motioned to adjourn the meeting, Councilor Thalia Lerin seconded and the meeting was adjourned at 7:17pm.

AYE: 5 NAY: 0 ABSENT: 0

Respectfully Submitted,



Matt Meske, Mayor



ATTEST:

Melody Cornelius, City Recorder

2-5-2018

DATE: