

WESTFIR CITY COUNCIL PUBLIC HEARING

**Monday June 4, 2018
Westfir City Hall 5:30PM**

The purpose of this public hearing is to hear comments on the election and use of state revenue sharing funds, and the 2018-2019 Budget, as approved by the Budget Committee.

CALL TO ORDER:

Mayor Matt Meske called the hearing to order at 5:30pm. Councilors D'Lynn Williams, Thalia Lerin and Brian Miller were present. Westfir City Budget for fiscal year 2018-2019 was presented. The hearing remained open for public comment, of which there was none.

The hearing was closed.

WESTFIR CITY COUNCIL MEETING MINUTES

**Monday June 4, 2018
Westfir City Hall Immediately Following the Public Hearing**

MINUTES

CALL TO ORDER:

Mayor Matt Meske called the meeting to order. Councilors D'Lynn Williams, Thalia Lerin and Brian Miller were present. All stood and recited the Pledge of Allegiance.

REVIEW LETTERS OF INTEREST FOR COUNCIL POSITION / OATH OF OFFICE:

Two letters of interest were reviewed by Council. Randy Stark stood and introduced himself and discussed with Council his interest in filling the vacant Council seat. Mayor Matt Meske read Dottie Gardner's letter in lieu of her absence from the meeting. City Recorder Melody Cornelius conducted a secret ballot for Council to choose a citizen to appoint to the vacant seat. The tally of the ballot read three for Randy Stark and one for Dottie Gardner. Melody administered Randy Stark the Oath of Office and he sat at the Council table for the duration of the meeting. *Because he was not appointed by motion and vote, his votes during the meeting are removed from the minutes.*

MAYOR'S MINUTE:

Mayor Matt Meske reminded everyone that fire season is right around the corner and to contact authorities if there is visible smoke or fire. He also commented that allergy season was rough on those who are currently suffering.

CITIZEN COMMENTS ON AGENDA ITEMS:

Homeowner Tammy Hubbard commented that in her opinion the City was being run like a trailer park. Resident Luccas Hubbard added that items located on his property were not subject to City codes because they belonged to him. Mayor Matt Meske reminded him that his item was already on the agenda and he could state his case at the designated time.

COUNCILOR COMMENTS ON AGENDA ITEMS:

There were no Councilor comments.

ORDINANCE VIOLATION:

Resident Luccas Hubbard presented his protest for the order to abate nuisance vehicles located on the property which he rents. Tammy Hubbard, the homeowner, was also present. There was discussion between Luccas, Tammy and Council and it was determined that Luccas would be moving, including the vehicles in violation, in three weeks. Provided that the property would be in compliance with City Ordinance, Councilor Brian Miller motioned to dismiss the complaint. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

PORTAL APPLICATION (MBO):

Daniella and Elliott Crowder, the event coordinators for MBO, presented the application for renting the Portal in July and August. Mayor Mat Meske asked if they would mow the mill site prior to their event and Daniella said they would contact Ralph Christensen about it. He reminded them about the fire danger, especially with tall dry grass and cars parking on the mill site. Mayor Matt Meske also asked if the event coordinators were going to be on site during the events and they replied that they would. Councilor Randy Stark asked that the campers replace items such as concrete blocks which they move to accommodate their campsites. Daniella said that they were waiting on a new permit from the Marine Board for their USFS permit. She said that she would keep Melody updated on the status of the permit via email. The item was tabled until the next meeting.

WATER / SEWER ACCESS ON VACANT LOT:

Melody Cornelius summarized the information about utilities on two vacant lots owned by Diane Harms on the corner of Sunset and 22nd in the Hemlock neighborhood. It was determined by HGE Engineering Company that when the new sewer lines were installed, there was no stub-in installed at either of those lots. They also determined that no stub-in existed to the current water lines either. LCOG did research with Lane County and because Sunset is a County owned and maintained road, they would need to be in charge of traversing the road to access the sewer line. They estimate the cost of this project, including the necessary studies, would be between \$20-\$30 thousand dollars and the financial responsibility is that of the property owner, not the City.

VARIANCE APPLICATION (Fence):

Councilor D'Lynn Williams presented her application for a variance to the limit of 3 feet for front yard fences. She explained that a four foot fence was necessary to keep her hens in the yard in accordance with Ordinance 120. She said that the fence was chain-link and therefore not sight obstructing. Councilor Thalia Lerin motioned to approve the variance. Mayor Matt Meske seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 0 ABSTAIN: 1

RESOLUTIONS 470:

Councilor Thalia Lerin motioned to approve Resolution 470 to adopt the budget, make appropriations, receive state revenues, and levy taxes for the city of Westfir for fiscal year 2018-2019. Mayor Matt Meske seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

RESOLUTIONS 471:

Mayor Matt Meske summarized Resolution 471 which authorizes Melody Cornelius to act on behalf of the City in the purchase of UPRR property in the amount of \$30,000. Councilor D'Lynn Williams motioned to approve Resolution 471. Councilor Thalia Lerin seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

POLICE / EMPLOYEE IGAs:

The Police and Employee IGAs were presented and reviewed. Councilor D'Lynn Williams motioned to approve the Police IGA in the amount of \$30,250 and the Employee IGA in the amount of \$8,760. Councilor Brian Miller seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

APPROVE MINUTES:

Councilor D'Lynn Williams motioned to approve the minutes from May 7, 2018. Councilor Thalia Lerin seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

WATER/SEWER REPORT:

Jackson Stone reported that water consumption had increased in May and he recorded only a half an inch of rain. Mayor Matt Meske reiterated his concern that the City needs a second water tank. Jack estimates the cost of a new tank is approximately \$1/gallon. The storage need would likely be 250,000 gallons. Jack stated that he would like to extract the last pump to be refurbished next fiscal year so that the City would have 3 fully functional, refurbished pumps. Mayor Matt Meske reminded Jack that when he is taking pictures for possible ordinance violations, he needs to take them from the road. Jack agreed.

FIRE/POLICE REPORT:

The police report was reviewed and there was no comment. Fire Chief Mike Hansen presented the fire report and stated that there were five days of controlled burns conducted on Bob Newland's property for training purposes. He also mentioned that there was a proposed restructuring of the fire department and he would have more information at the next meeting.

CITY RECORDER REPORT:

Melody Cornelius presented the report. She stated that the high school conducted its prom on the covered bridge but had not applied for a City or County permit. Council asked Melody to draft a letter to the principal, superintendent, and school board explaining City and County policy for renting the Portal and closing the bridge.

CITY FINANCIAL REPORT:

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, and expenditure sheet. Councilor D'Lynn Williams motioned to approve expenditures in the amount of \$54,558.07. Councilor Thalia Lerin seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

CITIZENS CONCERNS NOT ON AGENDA:

Jackson Stone mentioned that there was a Lane County Commissioners' vote scheduled for the next day to allow SXS vehicles on County roads, which would include all of Westfir. Mayor Matt Meske said that he believed ATVs would fall under the classification as well.

COUNCILOR CONCERNS NOT ON AGENDA:


Councilor D'Lynn Williams asked if Melody could order replacements for the three wooden Westfir signs before the end of the current fiscal year. She suggested contacting Sign Pro for both these as well as new banners. Councilor D'Lynn Williams also asked about replacing the handle to the outside door of City Hall and insuring the new play structure at the Portal.

ADJOURN MEETING:

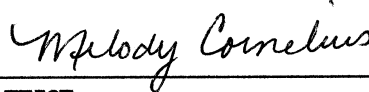
Mayor Matt Meske motioned to adjourn the meeting, Councilor Brian Miller seconded and the meeting was adjourned at 8:00pm.

AYE: 4 NAY: 0 ABSENT: 0

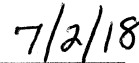
Respectfully Submitted,



Matt Meske, Mayor



ATTEST:
Melody Cornelius, City Recorder



DATE: