

WESTFIR CITY COUNCIL MEETING MINUTES

Monday May 7, 2018
Westfir City Hall 5:30PM

MINUTES

CALL TO ORDER:

Mayor Matt Meske called the meeting to order at 5:30pm. Councilors D'Lynn Williams and Thalia Lerin were present. Councilors Dawn Hendrix and Brian Miller were absent. All stood and recited the Pledge of Allegiance.

MAYOR'S MINUTE:

Mayor Matt Meske wished everyone a safe Memorial Day weekend later this month. He reminded everyone that fire season is approaching and to contact authorities if there is smoke or fire visible. He said that the fire department planned on burning the piles on the lot next to City Hall in the next couple weeks.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments.

COUNCILOR COMMENTS ON AGENDA ITEMS:

There were no Councilor comments.

PORTAL BEAUTIFICATION/PLAYGROUND UPDATE:

Larry Cornelius stated that the prep work for the playground continues to move forward with the help of GOATS volunteers. He thanked Council for their decision to keep the pump track. Larry presented a visual representation of his plans to improve and expand the usable space at the Portal. Councilor D'Lynn Williams stated that she had some signs from the forest service that could be donated for use at the Portal. Larry responded in regards to the kiosk that the USFS will be utilizing for trail signs and guest log book. Councilor Thalia Lerin suggested using ground cover rather than grass in some of the lawn areas. Mayor Matt Meske asked if he needed any supplies and Larry replied that he didn't at the time. He did say that he would be taking out several trees that are dead / diseased and in the way of the playground footprint.

CHAMBER ADVERTISING OPPORTUNITY:

Rustie Ackland presented an advertising opportunity through the Chamber of Commerce with Rick Dancer on Facebook. She asked for a contribution to offset the costs for businesses in exchange for a ten minute spot on the live feed, highlighting Westfir. There was some discussion amongst Council regarding the efficacy of such advertisements and Rustie reminded everyone that this was also an opportunity to support the Chamber of Commerce. Councilor D'Lynn Williams motioned to donate \$500 towards the project. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

VARIANCE APPLICATION (3 Dogs):

Linda Love presented her application for a variance to the ordinance limiting the number of dogs allowed per household. She asked that she be allowed to keep 3 dogs at her home. Council agreed and the variance was signed.

VARIANCE APPLICATION (Fence):

Jim McKee presented his application for a variance to the limit of 3 feet for front yard fences. He provided a picture of the fence he would like to build and stated it would be 4 feet in order to keep his dog in the yard. Councilor Thalia Lerin motioned to approve the variance. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

PORTAL APPLICATION (Sturdy Dirty):

Ash Bocast was not able to attend the meeting but sent a letter to Council as well as the application for her event in June. Council reviewed the application and asked for a revised site plan showing bathrooms near the campground and strategically placed garbage cans / dumpster. Councilor Thalia Lerin motioned to approve the permit with the submission of the following items: OLCC permit, updated site plan, USFS permit, rental fee and cleaning deposit. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

PORTAL APPLICATION (Julia Fudge Memorial Celebration):

Michelle Emmons was not able to attend the meeting so Melody Cornelius presented her application. Mayor Matt Meske stated that he wanted to charge the \$200 rental fee because it is an event. Councilors D'Lynn Williams and Thalia Lerin disagreed and only wanted to charge the cleaning deposit because it was an event hosted by groups that volunteer in the area. Councilor D'Lynn Williams motioned to approve the permit. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

Councilor D'Lynn Williams motioned to charge only the cleaning deposit, no rental fee. Councilor Thalia Lerin seconded and the motion carried.

AYE: 2 NAY: 1 ABSENT: 2

PORTAL APPLICATION (Cascade Cream Puff):

Michelle Emmons was not able to attend the meeting so Melody Cornelius presented her application. Council reviewed the application and asked that a dumpster be placed near the food carts. Councilor D'Lynn Williams asked that the Portal Application be modified so that the dumpster and restroom clauses were separate requirements. Melody Cornelius agreed to make that change. Councilor D'Lynn Williams motioned to approve the permit with the submission of the following items: OLCC permit and USFS permit. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

PORTAL APPLICATION (Triple Summit Challenge):

Devin VansCoy was not able to attend the meeting so Melody Cornelius presented his application and Council reviewed it. Mayor Matt Meske motioned to approve the permit with the submission of the following items: permission to use Mill Site and \$200 rental fee. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

VARIANCE APPLICATION (Fence):

D'Lynn Williams presented her application for a variance to the limit of 3 feet for front yard fences. The application was tabled until the next meeting.

RESOLUTION 469:

Mayor Matt Meske summarized the resolution. Councilor D'Lynn Williams motioned to adopt Resolution 469 declaring services for the City and enabling the acceptance of shared state revenue. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

WATER/SEWER POLICY 2018-2019:

Councilor D'Lynn Williams motioned to approve the water / sewer policy for fiscal year 2018-2019 increasing base rates for both water and sewer as outlined in the policy. Mayor Matt Meske seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

APPROVE MINUTES:

Councilor D'Lynn Williams asked that the reading of a citizen letter regarding the surplus property sales be added to the minutes. Mayor Matt Meske motioned to approve the amended minutes from April 2, 2018. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

WATER/SEWER REPORT:

Jackson Stone reported that both sand filters were up and running. He said that his biannual wastewater certification is due in the amount of \$160. Jack said that his son was selling a refurbished string trimmer and asked if he could purchase it for the City and Council agreed. Mayor Matt Meske asked what the electrical conduit was for in the budget for next year. Jack responded that it was for the water plant.

FIRE/POLICE REPORT:

The police report was reviewed and there was no comment. The IGA for Fire Services was presented and reviewed by Council. Councilor D'Lynn Williams motioned to enter into an IGA with the City of Oakridge for Fire Services. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

CITY RECORDER REPORT:

Melody Cornelius presented the report. She summarized an email from Eric Rockwell, Audrey Rockwell's son. He is requesting that Council consider renaming the Office Bridge after his late mother, the first Mayor of Westfir. Melody responded to him by explaining that the bridge is actually owned by Lane County, not the City. Council discussed other options to memorialize Audrey and it was agreed to dedicate an area of the Portal to her as the improvements and expansions continue as explained by Larry earlier. Melody submitted a letter from the organizers of the Dam Marathon asking for a donation toward their annual event. Council agreed to donate the requested \$400 and add to the monthly expenditures.

CITY FINANCIAL REPORT:

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, profit and loss reports, and expenditure sheet. For the expenditures, Council added \$500 for Rick Dancer, \$400 for Dam Marathon, and \$120 for string trimmer. Councilor Thalia Lerin motioned to approve expenditures in the amount of \$24,950.96. Mayor Matt Meske seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

CITIZENS CONCERNS NOT ON AGENDA:

There were no citizen comments.

COUNCILOR CONCERNS NOT ON AGENDA:

Mayor Matt Meske updated Council on negotiations with UPRR in acquiring the property at City Hall. He made them an offer of \$10,000 for the 1.12 acres and they countered with \$30,000. Mayor Matt Meske motioned to accept the offer to purchase the lot for \$30,000 plus \$2,000 contingency allowance for a total of \$32,000. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

Councilor Thalia Lerin informed Council that she had met with Bob Newland about acquiring a parcel of land adjacent to City Hall. Bob asked for \$2,000 for a 20 foot driveway easement and the installation and maintenance of fee boxes to park at City Hall. Council declined the offer.

Mayor Matt Meske read Councilor Dawn Hendrix's resignation email and motioned to accept her resignation, remove her from the bank signature cards, and declare a vacancy. Councilor Thalia Lerin seconded and the motion carried.

AYE: 3 NAY: 0 ABSENT: 2

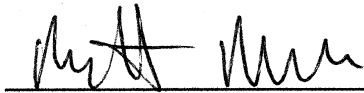
Mayor Matt Meske announced that he would be attending the Lane Electric open house later this week in regards to the recent increase in base rate and fees in the City.

ADJOURN MEETING:

Mayor Matt Meske motioned to adjourn the meeting, Councilor Thalia Lerin seconded and the meeting was adjourned at 7:55pm.

AYE: 3 NAY: 0 ABSENT: 1

Respectfully Submitted,



Matt Meske, Mayor

 6-4-2018

ATTEST:
Melody Cornelius, City Recorder

DATE: