

WESTFIR CITY COUNCIL MEETING MINUTES

Monday September 10, 2018

Westfir City Hall 5:30pm

MINUTES

CALL TO ORDER:

Mayor Matt Meske called the meeting to order at 5:30pm. Councilors D'Lynn Williams, Thalia Lerin, and Randy Stark were present. Councilor Brian Miller was absent. All stood and recited the Pledge of Allegiance.

MAYOR'S MINUTE:

Mayor Matt Meske commented that there were no fires in Westfir. He stated that the Delta Fire in California had burned 45,000 acres. Mayor Matt Meske referenced a book he was reading and mentioned the comparisons he observed in reference to emergencies in small towns, especially concerning water.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments.

COUNCILOR COMMENTS ON AGENDA ITEMS:

Councilor Randy Stark asked if the City had sent a "thank you" card to Banner bank for the flagpole donation. Melody Cornelius stated that she was waiting until it was installed so that a picture could be included.

APPROVE MINUTES:

Councilor Thalia Lerin motioned to approve the minutes from August 6, 2018. Mayor Matt Meske seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

UTILITY BILL LIENIENCY:

Mayor Matt Meske invited resident Danette Marlow to address Council regarding Mike Cleveland's water/sewer bill. She stated that she had accidentally left the water on overnight, which caused the water bill to be more expensive than what it had been historically. Melody Cornelius provided Council with a history of the account and stated that usage prior to this bill has been below average. Danette said that she was looking into purchasing a timer to avoid this in the future. Councilor Thalia Lerin motioned to credit Mike Cleveland's account \$47. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

WATER/SEWER REPORT:

Jackson Stone presented the water and sewer report. He stated that one of the toilets in the ladies room at the Portal failed and Donnie Henderson was called to repair it. The second water pump was dropped off in Portland to be refurbished. Blue-green algae has not been detected in any of the water samples. Mayor Matt Meske asked Jack if he was testing raw or treated water and Jack replied that he was only testing raw water. He explained that if blue-green algae were detected in the raw water, he would need to test the treated water right away. Jack stated that Larry Cornelius will require an extension to take the wastewater certification test. He said the extension would cost \$50.

FIRE REPORT:

Chief Mike Hansen was not able to attend the meeting and the fire report was distributed. Mayor Matt Meske asked if the City had received a copy of the Hazeldell IGA with Oakridge and Melody replied that it had not. He asked her to request a copy from Chief Hansen.

POLICE REPORT:

The police report was reviewed. It was noted that the report for August was all Code 4, routine patrols. Melody Cornelius stated that she had written and delivered to OPD six citations which had not been served to her knowledge. Mayor Matt Meske asked Melody to follow up with Chief Martin regarding the citations. Councilor Thalia Lerin requested that Chief Martin attend the October Council meeting.

CITY RECORDER REPORT:

Melody Cornelius presented the report. She asked Council for direction in hiring an irrigation company to install new zones and repair the existing system at the Portal. Council asked Melody to contact at least 2 additional companies for quotes and bring them to the October meeting. Melody presented Council with a request for a variance to Ordinance 120 to allow three dogs for a new resident of Westfir. Councilor D'Lynn Williams motioned to approve the variance. Councilor Thalia Lerin seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

Melody stated that she was in contact with Lane County to gather information about transferring funds, highway for general. Melody invited Raymond Hardman from Emerald Broadband to address Council regarding a proposal for the fiber to premises project. There was some discussion between Council and Raymond and all came to a general consensus to continue seeking funds for the project. Council asked that the topic be added to the next work session agenda. Melody presented a quote from the Little Red Card Co. to design a new logo to be used on "thank you" cards. She explained that the City would have ownership of the logo and could use it on tee shirts, etc. Councilor D'Lynn Williams motioned to accept the quote and order the cards. Councilor Thalia Lerin seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

CITY FINANCIAL REVIEW:

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, and expenditure sheet. Council asked that the line items for irrigation work be removed and a line item for the Little Red Card Co. be added. Councilor Thalia Lerin motioned to approve the revised expenditures in the amount of \$22,473.60. Mayor Matt Meske seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

CITIZENS CONCERNS NOT ON AGENDA:

There were no citizen comments.

COUNCILOR CONCERNS NOT ON AGENDA:

Mayor Matt Meske presented Resolution 473 to submit an application to obtain a loan from the United States Government, acting through the Administrator of the Rural Utilities Service and United States Department of Agriculture. Council reviewed the resolution and made minor changes to typos. Councilor Randy Stark motioned to adopt Resolution 473 with the minor revision. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 4 NAY: 0 ABSENT: 1

Mayor Matt Meske described a dog that he had witnessed off leash and with no owner present on Sunset Ave. Councilor Randy Stark said he had witnessed the same occurrence on a different day. Melody stated that she knew who's dog it was, and it is licensed with the City. She will write a courtesy letter to the owner on behalf of Council. Mayor Matt Meske asked if anyone knew whether Councilor Brian Miller had sold his home and was moving soon. There was no confirmation. Councilor Thalia Lerin announced that there would be a plastic recycling event on September 30 and asked Melody to post flyers.

ADJOURN MEETING:

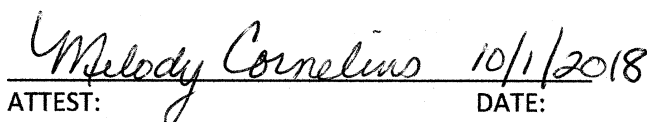
Councilor Thalia Lerin motioned to adjourn the meeting, Councilor Randy Stark seconded and the meeting was adjourned at 7:05pm.

AYE: 4 NAY: 0 ABSENT: 1

Respectfully Submitted,



Matt Meske, Mayor



ATTEST:
Melody Cornelius, City Recorder

DATE:
10/1/2018