

WESTFIR CITY COUNCIL MEETING MINUTES

Monday December 3, 2018

Westfir City Hall 5:30pm

MINUTES

CALL TO ORDER:

Mayor Matt Meske called the meeting to order at 5:38pm. Councilors D'Lynn Williams, Brian Miller, Thalia Lerin, and Randy Stark were present. All stood and recited the Pledge of Allegiance.

MAYOR'S MINUTE:

Mayor Matt Meske mentioned the upcoming holiday season and reminded everyone to be safe while traveling, especially when the road conditions become hazardous.

CITIZEN COMMENTS ON AGENDA ITEMS:

There were no citizen comments.

COUNCILOR COMMENTS ON AGENDA ITEMS:

There were no Councilor comments.

APPROVE MINUTES:

Councilor D'Lynn Williams motioned to approve the minutes from November 5, 2018. Councilor Randy Stark Council seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

REVISED DEVELOPMENT APPLICATION:

Councilor D'Lynn Williams motioned to approve the revised development application. Councilor Randy Stark Council seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

GRANT PROPOSAL:

Mayor Matt Meske summarized an email from "Oakridge Triple Summit Challenge" event coordinator Devin VansCoy requesting funding for his third annual footrace. There was discussion regarding the promotion that Westfir would receive from the event, if a donation were to be made. Attendance was another question Council considered. Mr. VansCoy was not present to address Council and because of the uncertainty of several factors, the amount of funding to support the event was difficult to agree upon. Mayor Matt Meske stated that he would follow up with Mr. VansCoy and invite him to attend a future meeting if he would like to pursue more funds. Councilor Randy Stark motioned to donate \$1,000 from RTMP funds toward the "Oakridge Triple Summit Challenge." Councilor Brian Miller seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

BILLING ISSUE:

Melody Cornelius presented a water bill on behalf of resident Dane Houston in excessive of the average usage due to a leak which has since been fixed. Council asked for a payment and use history and Melody provided a printout for the last four years. Council discussed the fact that Mr. Houston is chronically delinquent, but usage was never as high as it was during the month of the leak. Because of his delinquent account, Council deliberated on how much, if any, leniency to grant for the bill. Councilor Brian Miller motioned to credit Dane Houston's account in the amount of \$90.63. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 4 NAY: 1 (Councilor Stark) ABSENT: 0

WATER/SEWER REPORT:

Larry Cornelius presented the water and sewer report. He said that systems were functioning at normal levels and rain accumulation had increased last month. He reported that the septic at the Portal was emptied and the company had discovered a faulty float, which was causing the alarm to sound. They replaced the float and expect the system to be in good order. Larry stated that the truck was having problems, possibly with the alternator. Mayor Matt Meske suggested he get the battery tested before replacing the alternator. The second pump has been refurbished and will be ready for pick up in Portland at the end of the month. At Jack's request, Larry will schedule a day to transport it back to Westfir. Councilor Thalia Lerin asked if there was still theft occurring at the Portal and Larry responded that there wasn't, but someone was still dumping household garbage on a weekly basis.

POLICE / FIRE REPORT:

The police report was distributed and it was determined that the excessive hours were due to the two cases that went to Magistrate Court. Melody explained that a truck was left in the parking lot at City Hall full of garbage. She said that a police report was filed and the truck was removed before the tow company arrived to remove it. There was no fire report due to technical difficulties at the station.

CITY RECORDER REPORT:

Melody Cornelius did not have a prepared report. She explained Lane County's lending of the speed signs on Westoak and Westfir roads. There was some discussion about the effectiveness of the signs in preparation for the City to purchase it's own. She gave an overview of Bridgelighting and explained that there was a possibility of not having the reindeer back next year due to the high expense. Mayor Matt Meske expressed some concern about the lack of barricade around the ignition area of the fireworks. Melody said that she would address the issue if fireworks are to be included next year.

CITY FINANCIAL REVIEW:

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, and updated expenditure sheet. She reviewed the expenditures and said she attempted to make the estimates more accurate to actual numbers in response to Councilor Randy Stark's request. Some figures were reviewed and there was \$1,200 added to accommodate the donation and truck repair. Councilor Thalia Lerin motioned to approve the expenditures in the amount of \$49,574.08. Councilor D'Lynn Williams seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

CITIZENS CONCERNS NOT ON AGENDA:

Resident Bryan Barr spoke in favor of supporting the "Oakridge Triple Summit Challenge," especially since it would attract athletes other than mountain bikers to the area. Melody Cornelius stated that the Westfir Lodge had new owners and they might be opening a market in the lodge, according to the new business name.

COUNCILOR CONCERNS NOT ON AGENDA:

Councilor D'Lynn Williams expressed concern about dogs that are unlicensed and at large, owned by "visitors" and not residents. Melody responded that she is drafting an updated animal ordinance and will address the issue within.

ADJOURN REGULAR MEETING:

Mayor Matt Meske adjourned the regular meeting to enter into executive session pursuant to ORS 192.660(2)(l) – To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. The Mayor and full Council were in attendance.

RECONVENE REGULAR MEETING:

Council reconvened and Mayor Matt Meske called the regular meeting back to order.

RESOLUTION 474:

Wage increase of 3% for City Operator – Mayor Matt Meske motioned to adopt the Resolution, Councilor Randy Stark seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

RESOLUTION 475:

Wage increase of 0% for Relief City Operator – Mayor Matt Meske motioned to adopt the Resolution, Councilor Randy Stark seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

RESOLUTION 476:

Wage increase of 4% for City Recorder – Mayor Matt Meske motioned to adopt the Resolution, Councilor Randy Stark seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

RESOLUTION 477:

Wage increase of 0% for Relief City Recorder – Mayor Matt Meske motioned to adopt the Resolution, Councilor Randy Stark seconded and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

RESOLUTION 478:

Wage increase of 10% for Portal Maintenance Operator – Mayor Matt Meske motioned to adopt the Resolution, Councilor Thalia Lerin seconded and the motion carried.

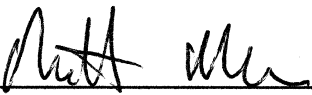
AYE: 5 NAY: 0 ABSENT: 0

ADJOURN MEETING:

Councilor Randy Stark motioned to adjourn the meeting, Councilor Brian Miller seconded and the meeting was adjourned at 7:45pm.

AYE: 5 NAY: 0 ABSENT: 0

Respectfully Submitted,



Matt Meske, Mayor

 1-7-19
ATTEST: _____ DATE:
Melody Cornelius, City Recorder