

## **WESTFIR CITY COUNCIL MEETING MINUTES**

**Monday February 4, 2019**

**Westfir City Hall 5:30pm**

### **MINUTES**

#### **CALL TO ORDER:**

Mayor Matt Meske called the meeting to order at 5:30pm. Councilors D'Lynn Williams, Thalia Lerin, and Randy Stark were present. All stood and recited the Pledge of Allegiance.

#### **MAYOR'S MINUTE:**

Mayor Matt Meske stated that the recent snow pack was a relief for the fire danger during the summer.

#### **REVIEW LETTERS OF INTEREST FOR COUNCIL POSITION:**

Citizen Edward Johnstone read his letter of interest to fill the vacant seat on Council.

#### **APPOINT CITY COUNCILOR:**

Councilor D'Lynn Williams motioned to appoint Edward Johnstone to the Westfir City Council. Councilor Thalia Lerin seconded, and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

#### **ADD TO BANK SIGNATURE CARD:**

Mayor Matt Meske motioned to add Edward Johnstone to the Banner Bank signature card. Councilor Thalia Lerin seconded, and the motion carried.

AYE: 4 NAY: 0 ABSENT: 0

#### **OATH OF OFFICE:**

Melody Cornelius administered the Oath of Office to Edward Johnstone.

#### **CITIZEN COMMENTS ON AGENDA ITEMS:**

There were no citizen comments.

#### **COUNCILOR COMMENTS ON AGENDA ITEMS:**

There were no Councilor comments.

#### **VARIANCE APPLICATION:**

Citizen Tom Tonkin failed to appear before Council.

#### **APPROVE MINUTES:**

Councilor Randy Stark motioned to approve the minutes from January 7, 2019. Councilor D'Lynn Williams seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

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**RESOLUTION 480:**

Councilor Randy Stark motioned to approve Resolution 480, authorizing the Mayor to execute all required loan application documents for the purpose of securing financing from Banner Bank in the amount of \$250,000. Councilor D'Lynn Williams seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

**WATER/SEWER REPORT:**

Jackson Stone presented the water and sewer report. He said that all systems were functioning at normal levels. He explained that he had to replace the starter and serpentine belt on the City truck. Mayor Matt Meske asked Jack if he had started work at the water plant to increase visibility near the sand filters. Jackson replied that he had begun to cut the trees which were blocking the view for the camera system.

**POLICE / FIRE REPORT:**

Fire Chief Mike Hansen presented the fire report. He explained that he had dismissed 5 volunteers and an additional 3 took leaves of absence due to their not meeting training requirements. Council questioned whether that left the department understaffed to which Chief Hansen replied "no." The police report was reviewed and there was no comment.

**CITY RECORDER REPORT:**

Melody Cornelius presented the report and a letter from LCOG inviting Westfir to participate an earthquake early warning program. Council directed Melody to reply to LCOG in order to participate in the program. Melody stated that the vaccine clinic was tentatively scheduled for March 24<sup>th</sup> at the Portal from 10am-noon. She mentioned that there were about a dozen dogs signed up for the clinic so far, in order to comply with licensing requirements for the City.

**CITY FINANCIAL REVIEW:**

Melody Cornelius submitted the bank statements, reconciliation, cash deposits, and updated expenditure sheet. She said that she had not received invoices from Oakridge to pay the fire, police and employee IGAs, which is why they rolled over from January to February. Councilor Thalia Lerin motioned to approve the expenditures in the amount of \$26,690.63. Councilor D'Lynn Williams seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

**CITIZENS CONCERNS NOT ON AGENDA:**

Mayor Matt Meske presented a letter from resident Darcie Gibson requesting leniency for the sewer charge on a large water bill she had received the previous month. Councilor D'Lynn Williams motioned to forgive \$50 from Darcie Gibson's account. Mayor Matt Meske seconded, and the motion carried.

AYE: 5 NAY: 0 ABSENT: 0

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Resident Lola Meske introduced herself and stated that she wanted to follow up on her request to add a skate path to the Hemlock Park. She presented a diagram of a proposed path for Council to consider. There was some discussion about the construction aspect and the item was tabled for a future meeting. Representatives from the Oakridge/Westfir Chamber of Commerce introduced themselves as Traci Sunflower and Toni Wassenberg. They would like to request funding from the RTMP grant to hire an executive Director of the Chamber. There was some discussion regarding cost, responsibilities, events, and membership. Mayor Matt Meske suggested that they ask for a percentage of the budgeted \$6,600 grant. Councilor D'Lynn Williams asked if they could update the Chamber map and correct a few typos. The item was tabled for a future meeting. Representative Cedric Hayden introduced himself and spoke to Council about concerns they might have that he could follow up with in Salem. There was discussion regarding housing, lodging tax in regard to Airbnb's, and low-cost dental care. Councilor Thalia Lerin would like to follow up with Rep Hayden about bringing the mobile dental unit to Westfir to serve the community.

**COUNCILOR CONCERNS NOT ON AGENDA:**

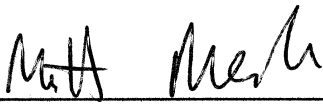
There was some discussion about scheduling a work session to address the loan process and contract to begin the fiber to premise project. This included an overview of the project and how far the fiber would extend, if it were to include Casey's, Westridge, and the school. There was no work session scheduled for February. Councilor D'Lynn Williams commented that Cycle Oregon would be in the area this year. She also inquired about Easter plans for the annual event.

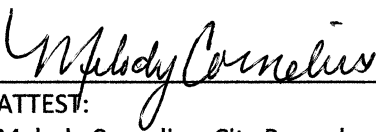
**ADJOURN MEETING:**

Councilor Randy Stark motioned to adjourn the meeting, Councilor D'Lynn Williams seconded and the meeting was adjourned at 7:00pm.

AYE: 5 NAY: 0 ABSENT: 0

Respectfully Submitted,

  
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Matt Meske, Mayor

  
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ATTEST:  
Melody Cornelius, City Recorder

3-4-2019  
DATE: