

City of Westfir Newsletter July 2019



Happy July 4th

City Hall Hours: Mon Wed Fri 9am – 2pm

City Council meetings are the first Tuesday of the month at Westfir City Hall, at 5:30pm.

City Hall will be CLOSED Friday, July 5

CITY CONTACT LIST

City Hall: 541-782-3983

Westfircity@gmail.com

www.westfir-oregon.com

Mayor -Matt Meske
541-556-7010

COUNCILORS:

D'Lynn Williams
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Thalia Lerin
541-357-1795

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Business license applications are due:

Ordinance #136 states that all business activity in Westfir requires a license, regardless of gross receipts or location of main office.

Applications are available on the website or at City Hall.

You must submit your application by July 31, 2019 to avoid late fees.

Dear Neighbors & Friends,

It is with a heavy heart that I have decided to resign my position with the City of Westfir as City Recorder. Adapting to drastic changes at home has caused me to re-evaluate my priorities and at this point, I must put my and my family's well-being before work. Thank you for all your support and well wishes these past few difficult months.

Sincerely,

Melody Cornelius

HELP WANTED

The City of Westfir is now accepting applications for The City Recorder position. The position requires knowledge of word processing and data entry, bookkeeping, strong organizational skills, and the ability to work with the public. This is a part time position, with wage based on experience. A background check is a requirement for employment, and if selected, applicant must incur the fee. Certification as a Notary Public must be completed within 3 months of hire and applicant must be bonded per City Council discretion. Applicant must demonstrate integrity and honesty as this is mostly a self-managed position.

Applications and a brief job description are available at www.westfir-oregon.com or at Westfir City Hall (47441 Westoak Road, Westfir, OR 97492) during business hours. Applications must be submitted with a resume attached by 2:00 pm on Friday July 26, 2019. Email submissions gladly accepted. The City of Westfir is an Equal Opportunity, Affirmative Action employer.

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Dear Westfir Residents,

The City Council has voted on and adopted a new Water and Sewer rates schedule that will take effect July 1, 2019.

Below is the most pertinent information that will apply to most households. Full copies of the rates and policies are available at City Hall and on our website. The water base rate has increased a little for everyone, as they have each year. You will continue to receive 7,000 gallons per month for the cost of the base rate. Overage charges begin at 7,001 gallons. The sewer base rate will remain the same for Hemlock residents.

The sewer overage charge will remain in effect for households who use more than 7,000 gallons during the winter months. This is the time when that extra water is processed through the system, rather than absorbed in the ground because of garden and lawn watering in the summer months. The extra charge is a flat rate, depending on how much you go over the allowance in the months of October through May. 7,001-12,000 gallons used will be charged an additional \$20. 12,001 and more gallons used will be charged \$50. For example: 10,000 gallons used in December will cost \$20 more than the base rate. 15,000 gallons used in December will cost \$50 more than the base rate.

The only other change to the water/sewer policy is the procedure for returned checks:

“Three returned checks in a 12-month period will authorize the City to refuse payment by check for two years of service from the date of the last check. During the 24-month period, payments must be made with cash, cashier’s check, or money order.”

Monthly Water Rate -

3/4” line – Base Rate for first 7,000 gallons used	\$50.00
7,001 to 12,000 gallons used	\$5.00 per 1,000 gallons
Usage amounts between 1,000 increments	\$0.005 per gallon
Over 12,000 gallons used	\$10.00 per 1,000 gallons
Usage amounts between 1,000 increments	\$0.010 per gallon
Temporarily Unoccupied Dwelling	\$24.00
(NO water usage by a connected dwelling for the billing cycle)	

Monthly Sewer Rate -

Base Rate for first 7,000 gallons used	\$53.00
7,001 to 12,000 gallons used	\$20.00 flat rate (October 1 – May 31)
Over 12,000 gallons used	\$50.00 flat rate (October 1 – May 31)

Bills are processed and mailed by the first day of the month and are due and payable by the 25th of each month.

Payment must be received by that date to avoid penalties.

Accounts not paid by the 25th day of the month are subject to a late fee of 10% of the account balance.

Accounts unpaid by the 10th day of the month following a missed payment shall be considered delinquent and The City will initiate the shut off procedure.

Water shut off procedures will include duplicate letters from the City, one via mail and one hand delivered by a City employee. The letter will state the action needed to maintain service and will provide at least 72 hour notice of shut off.

Accounts that are shut off will require payment in full for the total account balance plus a \$50.00 reconnect fee before services will be restored.